



CPWA Board of Directors  
Conference Call  
Meeting Summary  
May 8, 2007

**Welcome/Roll Call/Call to Order**

The following CPWA Board Members were in attendance: Ian Vaughan, Gary Losier, Chris Tobin and Stan Siu. Marc Gauthier, Darwin Durnie, Ian Neville and Michel Frenette were not able to join the call. Also in attendance were Doug Drever, APWA Region IX Director, Larry Koehle, APWA Region V Director, Dale Houdeshell, APWA Region VI Director, and Jean-Guy Courtemanche, Region I Director. Peter King and Becky Wickstrom provided staff support.

**Review and Approval of March and April meeting summaries**

The Board reviewed and approved the minutes, pending a clarifying change on the March minutes. Becky Wickstrom will make the change as requested.

***Items Arising from Previous Minutes***

Peter King clarified the decision from the April meeting regarding speakers during the CPWA luncheon at Congress. The Board decided to invite two speakers – the Deputy Minister of Transport, Infrastructure and Communities and a representative from the Chartered Accountants. Should either speaker be unavailable, an invitation will be extended to the president of the Federation of Canadian Municipalities.

A request was made to add the “Report Card” project to the next meeting agenda. Staff will follow up with CSCE for an update on the project and will add the item to the June meeting agenda.

**CPWA Affiliation with APWA**

As explained by Ian Vaughan, this agenda item was added at the request of Mark Gauthier and Terry Ream. The CPWA Board discussed previous e-mail correspondence from Board members and the desire to discuss CPWA no longer being affiliated with APWA, or some other organizational structure. All CPWA Board members in attendance, and Jean Guy Courtemanche speaking on behalf of the Quebec chapter, voted unanimously to remain affiliated with APWA and reaffirmed the previous unanimous adoption of the Letter of Agreement which is currently in effect. Ian Vaughan commended the work CPWA has accomplished over the last few years in regards to advocacy and intergovernmental relations and expressed support and appreciation for the affiliation of CPWA within APWA.

Peter King noted four directors were absent from the call, including the Alberta and Saskatchewan representative who requested the agenda item. Peter King and Ian Vaughan agreed to contact them to discuss the group consensus and Board action and put the issue of CPWA disassociating from APWA to rest.

The group expressed desire to retain representation in Ottawa and Ian Vaughn stated a need for greater interaction between the CPWA President and the APWA Board of Directors.

Ian Vaughan clarified the role of the CPWA Board as providing representation and support on Federal intergovernmental affairs. There was consensus that improved communications with chapter leaders as to the role of CPWA was needed. He agreed to forward a presentation made during a Saskatchewan meeting to staff, who will craft a letter from Ian Vaughn to be sent to all chapter presidents in Canada.

Ian Vaughan requested a meeting with the APWA Board beyond the annual business meeting at Congress. He suggested meeting one-on-one with the APWA Board and attendance of APWA President at CPWA Board meetings at Congress and in Ottawa. Peter King agreed to recommend to the APWA Executive Committee the CPWA report be added to the APWA September Board meeting agenda. He also noted APWA President Bill Verkest would be attending the Quebec chapter meeting in August (as would Ian Vaughn) and President-elect Larry Frevert is planning to attend the British Columbia chapter meeting in September (as is Ian Vaughn) and those meetings provide other opportunities for dialog between the APWA and CPWA presidents.

#### **Ottawa Representative/Consultant**

Peter King reported on discussions with Guy Filio regarding representation of CPWA on a contract basis. Mr. Felio decided to take a position with a consulting firm and is no longer available. Staff will advertise the position in Ottawa and will work with Ian Vaughan to fill the position. Peter King noted the budget for the next fiscal year has been doubled to reflect a full year for a part-time consultant. The budget is undergoing final approval and will be considered by the APWA Board in June.

The Board discussed reporting procedures for the consultant position and Peter King outlined the responsibilities and process of APWA staff in the Washington, D.C. government affairs office. Peter King is accountable for the budget, but the consultant will work collaboratively with the CPWA executive director (Peter King) and/or assigned staff and the CPWA President and other Board members, as appropriate. The consultant will focus on federal advocacy issues and will not be involved in provincial issues or have need to travel or visit Canadian chapters.

#### **ReNew Canada Magazine affiliation**

Peter King reviewed the original proposal from ReNew Canada magazine and outlined a revised counterproposal, which will be negotiated with the publication. He will keep the Board apprised of discussions as ReNew Canada responds. So far, ReNew Canada has not published content in the French language, a previous condition set by the CPWA Board for CPWA partnerships.

#### **Next Meeting**

It was confirmed that the next conference call meeting will be held June 12, 2007, at 1:00 p.m. EST.

The meeting was adjourned at 2:25 p.m.