



CPWA Board of Directors
Conference Call
Meeting Summary
June 12, 2007

Welcome/Roll Call/Call to Order

The following CPWA Board Members were in attendance: Gary Losier, Chris Tobin, Marc Gauthier and Darwin Durnie. Ian Vaughan, Stan Sui, Ian Neville and Michel Frenette were not able to join the call. Also in attendance was Larry Koehle, APWA Region V Director. APWA Regional Directors Doug Drever, Dale Houdeshell and Jean-Guy Courtemanche were not able to join the call. Peter King and Becky Wickstrom provided staff support.

Review and Approval of May meeting summaries

The Board reviewed and approved the minutes, pending a spelling correction of Michel Frenette's name. Becky Wickstrom will make the change as requested.

Items Arising from Previous Minutes

Darwin Durnie, on behalf of the Alberta Chapter, reaffirmed the chapter's desire to remain affiliated with APWA and CPWA. Board members had no additional comments on the previous discussion regarding CPWA's affiliation with APWA and were unanimous in the decision to remain part of APWA.

Ottawa Representative/Consultant

Recruitment has commenced for the CPWA representative/consultant. Peter King reported a display ad will run in The Hill Times, a Federal political and government newsweekly published in Ottawa, for one week beginning June 11. The ad has also been posted on the CPWA Web site, distributed to Board members and circulated among like associations who might be aware of interested parties. Peter King reported he also met with a representative from an Ottawa-based consultant firm, who agreed to evaluate services desired and submit a proposal, as well as circulate the announcement to possible interested parties.

The deadline for responses is June 18. Bilingual capabilities have been listed as a requirement for the position. Peter King noted \$25,000 US is budgeted for the consultant to work on CPWA's behalf for the 2007-2008 fiscal year (July 1, 2007 to June 30, 2008).

Marc Gauthier inquired about the short deadline for responses. Peter King clarified that CPWA completed a detailed RFP for the position last year geared primarily to consulting firms. For this announcement, responses are expected primarily from individuals and the outreach has been geared accordingly.

CSCE "Report Card" project status

Peter King contacted CSCE and has not received a response. Peter King spoke with the representatives of the American Society of Civil Engineering (ASCE), who met with CSCE representatives in October to discuss the United States-based report card project. The ASCE representative was not aware of additional discussions or meetings on the topic.

Peter King will continue to follow up with CSCE. Gary Losier communicated with CSCE about the project in January, but has since received no additional information.

ReNew Canada Magazine affiliation

Peter King followed up on the Board's request to determine if ReNew Canada provides French-language content. The magazine does not publish content in the French language, which was a previous condition set by the CPWA Board for CPWA partnerships.

Michel Frenette requested Peter King contact ReNew Canada about the possibility of inserting pre-written French-language articles into the publication. Peter King will propose the idea to the magazine, discuss possibilities and report back to the Board. Peter King will also follow up with ReNew Canada to ensure all CPWA Board members are on the magazine's distribution list and receive the publication.

CPWA plans for September, San Antonio

Monday, September 10 has been set aside for CPWA activities during Congress. A final decision has not been made by Infrastructure Canada as to whether an International Asset Management meeting will be held in San Antonio. The morning of Monday, September 10 is being held on a tentative basis, but the meeting could be held at another time during Congress.

The letter requesting Minister Cannon's attendance at Congress has not received a response. The deadline for a response was May 31 and Becky Wickstrom's calls and inquiries have not been returned. Peter King reported that if no response is received from Minister Cannon, an invitation will be extended to the FCM president. A speaker on the assessment of tangible capital assets (accounting standards previously discussed) will also be added to the agenda.

Peter King encouraged CPWA Board members to register for Congress. He reported that the Congress headquarters hotel is full and 70 percent of hotel sleeping rooms have been booked. Pre-registration for Congress is running ahead of projections based on historical registration information.

Peter King will follow up with Wally Wells on the status of the International Asset Management meeting.

Statement of Principles/Asset Management of Tangible Capital Assets Comment Period Open until July 31, 2007

The accounting board has issued a draft statement of assets. Staff will provide information about how individuals can comment. Peter King is working with Peter Enslin and Wally Wells on an official CPWA statement on behalf of members and the Board. All CPWA Board members are encouraged to comment.

National Public Works Week award program

Becky Wickstrom will send out information through InfoNOW, the CPWA Web site and direct e-mail to CPWA members about the 2007 National Public Works Week award program by June 19. Cities and agencies who won awards last year are already inquiring about the submittal process for this year. Board members are invited to encourage participation among chapters.

Additional business

Darwin Durnie inquired as to whether CPWA/APWA offers job-sharing programs (knowledge exchanges, swaps). Peter King clarified that the association has no official exchange programs, but does offer the Jennings Randolph International Fellowship Program, where applicants can apply annually to visit partnering organizations around the globe through a \$2,500 grant. ICMA also has an international outreach program with specific visits on specific projects and APWA sends the information to members when a public works-related project is needed.

Darwin Durnie requested next month's agenda include an item related to exchange programs and he will plan to report on any information is able to find.

Next Meeting

It was confirmed that the next conference call meeting will be held July 10, 2007, at 1:00 p.m. EST.

The meeting was adjourned at approximately 1:45 p.m.