



CPWA Board of Directors
Conference Call
Meeting Summary
July 10, 2007

Welcome/Roll Call/Call to Order

The following CPWA Board Members were in attendance: Darwin Durnie, Stan Siu, Ian Vaughan, Michel Frenette and Gary Losier. Chris Tobin, Marc Gauthier and Ian Neville were not able to join the call. Also in attendance were Larry Koehle, APWA Region V Director, Doug Drever, APWA Region IX Director, and Dale Houdeshell, APWA Region VI Director. APWA Regional Director Jean-Guy Courtemanche was not able to join the call. Peter King and Becky Wickstrom provided staff support.

Review and Approval of June meeting summary

The Board reviewed and approved the June meeting summary.

APWA Board Actions, June 2007

The APWA Board of Directors met in June and discussed, among other issues, several items specific to Canada.

2014 Congress in Canada

The APWA Board of Directors accepted a resolution to hold the 2014 APWA International Public Works Congress and Exposition in Canada. The Finance Committee met to discuss standards for an acceptable financial return for the show, which will be factored into the process for soliciting Canadian host cities. The Committee based their figures on historical costs/revenues and projected inflation to determine the numbers. Staff will be more involved in helping chapters project costs since, historically, proposals have not required the same extent of financial information. The process for submitting proposals officially launches in late September/early October.

The Ontario chapter has already submitted a proposal to host the 2014 Congress. According to Darwin Durnie, the British Columbia chapter is exploring the possibility of hosting the Show. One requirement for host cities is that the exhibition center be attached to the technical/educational session venue. Darwin is under the impression that Toronto would be the only option and Vancouver is not large enough. The show requires 350,000 gross (contiguous preferable) square feet.

The APWA Board of Directors is taking action on hosts for the 2013 Show during Congress in September. For questions, contact APWA Meetings Director Dana Priddy (dpriddy@apwa.net or 816-595-5241).

Budget for 2007-2008

APWA's annual budget meeting was held in June. The CPWA budget was approved as presented and included added travel funds, funds for two board meetings, increased dollars for the Ottawa consultant and sponsorship monies. Peter King reported that CPWA is well-positioned to move forward in the next fiscal year.

Minutes/Other

Peter King and the APWA Regional Directors working with CPWA updated the APWA Board of Directors about CPWA's desire to remain affiliated with APWA. If CPWA wants to do strategic planning, the option is available with the APWA Board. Ian Vaughan suggested discussing strategic planning further during the CPWA Board meeting in September.

Ian Vaughan also suggested removal of the last sentence in the June 9, 2007 APWA Board minutes regarding CPWA and its goals and identity (Under heading "Update on CPWA Issues," "Concerns were expressed that it seems there is confusion within CPWA about its identity and goals.") Larry Koehle will propose the suggestion to the APWA Board on behalf of CPWA.

Ian Vaughan also expressed a desire to lie to rest the issue of CPWA removing itself from CPWA. The issue has been decided, affirmed by the CPWA Board and requires no further discussion.

Peter King will provide the APWA strategic plan to all CPWA Board members. The CPWA Board expressed appreciation for efforts of the APWA Board to consider and allow budget increases to further CPWA programs.

Ottawa Representative

Peter King reported progress on hiring a CPWA government affairs consultant in Ottawa. An advertisement was submitted in The Hill Times, a Canadian government affairs publication, and CPWA received 4-5 proposals from interested parties. Upon review of the proposals, Peter King and Ian Vaughan felt the Tactix proposal was the strongest. Peter and Ian will set up a face-to-face meeting with the group to discuss the opportunity further. A principle from Tactix recently met with Peter King during a trip to Washington, D.C.

Proposal by Tactix

Peter King feels Tactix is a reputable firm, well-positioned to provide services on behalf of CPWA (the firm also provides bilingual services, a requirement of the CPWA Board). The firm's detailed proposal outlined contacts with Infrastructure Canada and other agencies and indicated thorough knowledge of the political workings in Ottawa and established connections.

Peter King will circulate the proposal to the CPWA Board and APWA Regional Directors.

Stan Siu thanked Peter King and Ian Vaughan for their leadership on the issue and encouraged the CPWA Board to develop firm objectives for the firm.

If Tactix is hired for the position, Peter King will invite the consultant to Congress in San Antonio for a discussion with the CPWA Board about goals and objectives.

Review CPWA Plans for September 10, San Antonio

CPWA Board Breakfast, Board Meeting and CPWA Luncheon

The CPWA Board Breakfast has been set for September 10 at 7:30 a.m. The Board will meet until 11 a.m., break for lunch, and continue business in the afternoon.

Staff is in the process of confirming details of the International Asset Management Meeting. It will be held on Monday. Ian Vaughan will not be in attendance at the meeting, but CPWA will be represented by three others.

Peter King encouraged the CPWA Board to register for Congress. All hotel space is full and APWA is in the process of acquiring additional lodging elsewhere. Congress 2007 is expected to be a well-attended show. For questions, look on the APWA Congress Web page or contact staff.

Louis Ranger was invited to speak during the CPWA luncheon. No response has been received, but staff will follow up with his office. According to Wally Wells, Carol Beal was assigned to speak in Mr. Ranger's place.

Jean Guy Courtemanche will travel to Ottawa and plans to schedule a meeting with Infrastructure Canada.

Staff will pursue speakers from FCM and someone to speak about the new accounting standards.

International Asset Management Meeting

Wally Wells is spearheading the meeting. (See information under previous heading).

CSCE "Report Card" – Project Status

Peter King has no updates. He will continue to make contact with CSCE to determine status of the project.

Statement of Principles

Asset of Tangible Capital Assets

The Proposed definition has been released. A message will be sent to the CPWA Board and all Canadian members regarding the proposal synopsis and requesting comments.

Staff will work on a CPWA letter of comment. Peter King encouraged members to submit comments on the proposal.

ReNew Canada Magazine

Peter King contacted the magazine with the offer to provide French articles in upcoming issues. He has received no response. He will contact the magazine to include CPWA Board members on the distribution list.

National Public Works Week Awards Program

Becky Wickstrom reported that submissions are still being received for the 2007 NPWW Awards. She will work with Stan Siu and Dorian Wandzura on the selection process. Recipients will be announced during the CPWA Luncheon in San Antonio.

Job sharing/knowledge exchange programs

Darwin Durnie reported that there are many opportunities for knowledge exchange. He will put together a brief for the CPWA Board and will copy the Chair of the International Committee for APWA on the message.

CPWA President Activities

Quebec Chapter – August; APWA President-elect leadership meeting

Ian Vaughan will be attending the Quebec Chapter Conference in August and will attend the APWA Leadership Meeting in August. He will also schedule a visit to Ontario in late Fall or early next year, in addition to visits to Manitoba, Newfoundland and Alberta.

APWA 2007-08 President Larry Frevert was in Winnipeg in July, recognizing the City of Winnipeg, which is the second Canadian city to be accredited by APWA.

The Board agreed to cancel the August conference call and requested staff update the CPWA Web site. The Board will discuss Web updates during the Board meeting in San Antonio. Becky Wickstrom will e-mail the Board for Web update requests.

Next Meeting

It was confirmed that the next meeting will be held September 10, 2007, beginning at 7:30 a.m. in San Antonio, Texas.

The meeting was adjourned at approximately 2:05 p.m.