



**APPROVED – 1/26/08**

CPWA Board of Directors  
Conference Call  
Summary  
December 11, 2007

**Welcome/Roll Call/Call to Order**

The following CPWA Board Members were in attendance: Michel Frenette, Gary Losier, Darwin Durnie, Ian Neville, Chris Tobin, Marc Gauthier, and Stan Siu. Also in attendance were Larry Koehle, APWA Region V Director, Larry Stevens, APWA Region VI Director and Jean-Guy Courtemanche, APWA Region I Director. CPWA Federal Government Relations Consultant Clarke Cross of Tactix joined the call, and Peter King and Gail Clark provided staff support. Ian Vaughan and Doug Drever had sent their regrets in advance.

Gary Losier chaired the call and welcomed all participants.

**Review and Approval of October meeting summary**

The Board reviewed and approved the November 13, 2007 meeting summary.

**Business Arising – November Meeting**

*2007 NPWW Awards Presentations* - Gary Losier reported that the presentations of the 2007 NPWW in the winning cities of Moncton and Dieppe had gone well. Ian Neville reported that he would be presenting the Hamilton award on December 12<sup>th</sup>. A suggestion to send the information on these events for publication in the Reporter met with group approval. Staff will prepare an article for submission.

*NPWW Awards Committee Vacancy Announcement* – Gail Clark reported that a vacancy announcement for the Awards Committee had been placed on InfoNow-Canada and was also e-mailed to the Chapter Presidents in Canada. There has been one response thus far; the deadline is December 31, 2007.

*The 2008 Excellence in Snow and Ice Control:* Gail Clark reported that information regarding this new 2008 Award has been forwarded to the Board and to the Chapter Presidents in Canada. The deadline for nomination is February 1, 2008. Stan Siu reported that the City of Winnipeg would be one Canadian city which would be submitted for this award.

*Asset Management Working Group Appointment:* Peter King reported that Peter Enslin had been informed by letter of his appointment as CPWA Representative to the Asset Management Working Group. The Board was copied on this correspondence.

## **Government Affairs Status Report**

*Legislative Update:* Clarke Cross, Tactix, provided a status report to the Board. Clarke reported that there was little of legislative interest to CPWA at this moment.

*Canadian Advocacy Contact Database:* Clarke Cross updated the Board on the development of the database of advocacy contact names. Clarke commented that the list was organic and should continue to grow with new contacts. He requested that the Board send contact information on any relationships of interest to CPWA. Clarke reported he had received some contact names from Darwin Durnie and that they had been very helpful. The database of names has been forwarded to Peter King and will be shared with the Board prior to the January meeting.

*NRTSI Status:* Peter King reported that Ric Robertshaw, Regional Municipality of Peel, had accepted as the new CPWA Representative to the NRTSI. There will be a transition meeting which would probably be attended by both the outgoing NRTSI Representative Wally Wells and the incoming Representative. Clarke Cross of Tactix mentioned that NRTSI was in transition and he doubted a meeting was in the immediate future.

*NPWW Outreach:* Clarke Cross, Tactix, reported that he had approached Engineers Canada as possible partners in holding an “ice cream social” event in Ottawa this spring. Clarke described them as willing partners. Jean Guy Courtemanche expressed his concerns that CPWA not take a back seat to Engineers Canada or other organizations in this event and suggested that CPWA should hold this event on their own. Peter King reminded that there was not a budget to do an event of this magnitude alone. It was agreed that CPWA would take a proactive approach to being in the leader role on this event – sending the invitations with our logo, taking the lead in any speaking roles, etc. Other sponsors would play a supporting role. Clarke agreed to serve as the coordinator to get event space on Parliament Hill which requires finding a member sponsor for the event.

*Chapter Advocacy Task Force Survey:* Peter King reported that he expected the Task Force to complete evaluating the results of the survey and report to the APWEA Government Affairs Committee in April. This report is expected to focus on how to assist Chapters in their state and provincial advocacy efforts.

## **APWA Certification Programs**

Peter King updated the Board on the applicability of APWA certification programs for members in Canada. Peter reported that each program certification council and committee had a Canadian representative so that the program would be appropriate for members in Canada. Peter reported that of the 31 current recipients of the fleet management certification, three were Canadian.

Darwin Durnie, who also serves as the Chair of the APWA Certification Commission, agreed and mentioned that the only problems he has encountered have been more technical in nature.

Peter also reported that location of testing sites and programs were based on attendance history but that APWA would be more sensitive to Canadian travel issues. A fleet management workshop will be held in Ontario in May and attendance at this program will help determine future location choices of testing for the fleet manager certification.

Gary Losier asked about future certification programs. Peter King updated the Board on the Stormwater Manager Certification that was currently being pursued. Peter reported that future certification program choices would be based on the Task Force Blueprint report adopted by the Board of Directors in September 2007.

### **Upcoming January 25-26 Board Meeting**

The CPWA Winter Board meeting has been confirmed for Jan. 25 and 26, 2008, in Ottawa. The meeting will begin at 1:00 pm on Friday the 25<sup>th</sup>, and conclude by 5:00 pm on the 26<sup>th</sup>.

#### *Travel Arrangements*

Gail Clark reported that housing reservation form and travel authorization have been sent to each Board Member and the four APWA Regional Directors. All were encouraged to make these arrangements as soon as possible.

#### *Proposed/Suggested Invitees*

Board members were asked to provide suggestions for invitees to the Friday portion of the meeting. Peter King suggested the following: Infrastructure Canada (Build Canada program status), Federation of Canadian Municipalities (infrastructure deficit), Engineers Canada (NRTSI collaborative efforts), Canadian Society of Civil Engineers (CSCE) (Possible collaborative efforts) and Public Safety Canada or other appropriate federal agency (emergency management)

#### *Agenda Items*

Peter King confirmed the following items as Board Agenda items: CPWA Mission Statement rewrite and adoption, and CPWA Business Plan rewrite and adoption.

Additional suggestions from the Board included time allocated for discussion of chapter educational programs and update on chapter activities from each member of the CPWA Board.

Darwin Durnie asked to have the Alberta chapter administrator Stacy Byer to be in attendance at the Board meeting for the discussion on educational programs. The Board agreed to invite Mr. Byer to attend and participate in the discussion.

Peter King agreed to draft a tentative agenda for the meeting and will ask for additional input from the Board.

### **Other Business**

Peter King reported that Larry Frevert, APWA President, will be visiting the Ontario Chapter for an event at the end of January.

Peter King reported that the final RFP for Congress 2014 will be sent to all CPWA Board members. He also updated the Board that Vancouver had shown interest in being considered as host.

Stan Siu reported that the Manitoba Chapter will host a chapter 2008 Snow Conference.

### **Adjournment**

As the business was completed, the conference call meeting was adjourned.

### **Next Meeting**

The next meeting of the CPWA Board will be in Ottawa in January.