



CPWA Board of Directors Meeting Monday, September 11 Meeting Summary

Welcome, Approval of Agenda and Roll Call

The meeting was called to order at 2:11 pm. The following Board Member were in attendance: Ian Neville, Terry Ream, Tim Haynes, Gary Losier, Stan Siu, Michelle Frenette and Ian Vaughan. Board Member Gary Regular was not in attendance. Regional Directors Jean-Guy Courtemanche, Dale Houseshell, Larry Koehle and Doug Drever were present at the meeting. Peter King and Terry Newhouse provided staff support. Also in attendance were Ric Robertshaw, Wally Wells and Terry Hardy.

The CPWA Board met with Carol Beal, Assistant Deputy Minister Operations Branch and Tony Varriano, Director General Issues Management

Ms. Beal and Mr. Varriano discussed the future of InfraGuide with the CPWA Board. It was stated that it was not likely that the project will be funded 100 % at the federal level. For the product and project to be sustainable, it was suggested that provinces will have to contribute to the ongoing costs (e.g. the gas tax as a possible source was mentioned). The Board discussed potential funding source options. It was confirmed that CPWA has committed to continue to participate in InfraGuide by offering membership expertise and support and assisting in the finding alternative funding sources. It was noted that CPWA should meet with the Federation of Canadian Municipalities (FCM) to discuss the business plan and funding once a clear direction is provided by the Treasury Board. There is no estimate of timetable on the Treasury Board decision at this time. It is expected that the project will cost approximately \$4 to 5 million per year for the next five years. It was agreed that CPWA will continue to join forces with other groups to urge support for the project.

Approval of Meeting Summary from Aug.16, 2006

The summary/minutes from the June meeting were reviewed and accepted as provided.

Overview of Congress Activities of Interest

The Board reviewed the Congress activities of interest. There were no questions.

Update on CPWA-related Activities

The Board reviewed the CPWA-related activities memo provided by staff. There were no questions or comments.

National Round Table Update

Wally Wells provided an update to the Board and reported that there was a request made to Infrastructure Canada to fund the roundtable. Their response was that they would help support efforts in the short-term, but not long term. To-date there have been no further budgeting discussions on the roundtable from Infrastructure Canada. There is a meeting for the roundtable scheduled in November and CPWA will provide \$5,000 to help support the costs of the meeting, as will other partners. According to Mr. Wells, the November 27, 2006 meeting is a “make or break” meeting and will likely determine if the roundtable will proceed or not. It was noted that many of the provinces want independence from the roundtable, which may jeopardize federal funding.

Asset Management Working Group update

Peter Enslin provided a written report to Board which was reviewed. It was reported that the upcoming meeting will be the last to be paid for by Infrastructure Canada.

NPWW Awards

Stan Siu suggested changes to the NPWW programs. He requested that all materials promoting the program be bilingual. Additionally, he proposed drafting a new category to address the promotion of public works careers. Stan agreed to serve on the NPWW awards committee for next year and recommended that Dorian Wandzura be asked to serve again. Terry Ream volunteered to be on the awards selection committee with Stan if Dorian is not able to continue.

Letter of Agreement Discussions

CPWA Board members presented a resolution encompassing a number of issues that have been under discussion related to the Letter of Agreement. Consensus points of CPWA Board members were as follows.

1. The CPWA Board does not want to split from APWA and become an organization separate from APWA membership, but believes CPWA has a separate, unique mission in advancing public works and infrastructure at the federal level in Canada.
2. The CPWA Board feels that CPWA does not enjoy the same stature as other associations in Canada (CCPE and CSCE cited) and is missing opportunities to obtain outside funding for activities because CPWA is not a corporation. It was agreed staff would prepare a pro and con statement related to CPWA incorporating as a Canadian federal domestic corporation for consideration by the Board and APWA regional directors.

3. The CPWA Board feels it important that the proposed line items budget and funds requested to support CPWA activities be reviewed in detail with the CPWA Board at its winter meeting, in advance of being submitted to the APWA Finance Committee and Board of Directors in the spring each year. It was agreed the budget would be an item of discussion at future winter meetings.

4. The CPWA Board believes funds should be allocated for the CPWA President to attend Canadian chapter meetings such that the president is able to make one presentation to each chapter on CPWA advocacy programs during his/her two year term. (Following this discussion, the regional directors met with the APWA executive committee and it was agreed funds would be made available for the CPWA president to visit four chapters by June 30, 2007, end of the current fiscal year.)

5. The CPWA Board believes the Ottawa-based advocacy representative needs to be retained by the end of 2006. It was agreed that would occur, as previously planned and budgeted for, and that the position reports to the Executive Director.

OPWA Resolution

It was agreed that the evaluation survey send to APWA Congress Exhibitors would include questions related to interest in exhibiting at a city in Canada in the future. The timeline for dealing with this issue was provided as follows. Peter King will draft a new resolution based on survey findings, and the task force's and Board's discussion. The proposed new resolution will be shared with the CPWA Board for their comments and approval. Following Board review, the resolution will be sent to the Ontario Chapter for review. The resolution will then be brought forth to the APWA Board of Directors at the February 2007 Board meeting. Peter King will write a letter to the Ontario Chapter providing them with the updated timeline of information.

Election of the CPWA President

Ian Vaughan was nominated by Terry Ream to serve as the CPWA President from September 2006 through September 2008. The motion was seconded and passed unanimously.

The following items were included on the agenda, but not discussed due to time constraints: CPWA Representation in Ottawa, details for the Board meeting in Ottawa in early 2007 and confirmation of the year's conference call meeting schedule.

The meeting was adjourned at 6:08 pm.